



TASK FORCE MEETING Minutes
San Diego, CA
February 18-19, 2020

Minutes

Dean Zipperman (LFD)
Jim Johnstone (CalOES)
Garrett Huff (SBC)
David Gerboth (SND)
Shanna Kuempel (CNT)

Brook Spelman (Cal Fire)
Ira Peshkin (KRN)
Dan Horton (VNC)
Grant Hubbel (BDC)
Jim Tomaselli (USFS)

Andrew Henning (SFM)
Kyle Heggstrom (LNA)
Rob Capobianco (ORC)
Cathy Johnson (CalOES)

Not Present: Jon O'Brien (LAC), Dave Brinsfield (BLM)

Guest: Jason Serrano (BDC)

February 18-19th, 2020

- **Call to order: 0900 by Shanna Kuempel**
 - **Reviewed December Minutes**

Welcome, Introduction and Logistics (Gerboth)

Moment of Silence for Firefighters and Police Officers LODD:

Roger DeLonchamp, Willow Fire Department Willow AK	January 19, 2020
Tim Smith, Orange Fire Department. Orange CT	January 20, 2020
John Kevin Cash, Roswell Fire Department Roswell GA	January 22, 2020
Ian Macbeth ** Great Falls Montana	January 23, 2020
Paul Clyde Hudson** Buckeye Arizona	January 23, 2020
Rick DeMorgan Jr. ** Navarre Florida	January 23, 2020
Corbin Rogers, Spring Lake Fire Department Spring Lake NC	February 1, 2020

Agenda review and Additions (Kuempel)

- Type 6 staffing requirements

Review and Approval of the December Draft Minutes (Heggstrom)

Reviewed and approved. Minor spelling corrections made.

Motion to approve: Dave Baldwin

Second: Dave Gerboth

Task Force Update (Kuempel)

Plan of Work additions for 2020 OPS

- There was discussion at the Ops Team meeting regarding the currency of all the Specialists Groups. The relevancy of the groups needs to be reviewed. Liaisons should review the concept with their groups. The Plans of Work can be reviewed for the current workload. This topic will be discussed later in the agenda.
- **Meeting with SG Chairs**
 - Valuable experience for the Ops, Task Force and the Specialist Groups
 - Continue the invitation to SG Chairs annually. There is Ops Team approval for the concept. The idea is to have the SGs at the January meeting to enable them to be present at the Task Force and Ops meeting.
 - There was a recommendation from the SGs to schedule the Task Force meetings 1 year out.
 - OPS Conference Call March 11th at 1030 hrs.
 - Complete any documents for approval by March 4
- **Recognition; Grant Hubbel and Kyle Heggstrom**

Cal OES Update (Johnstone/Johnson)

- No report

State Fire Training Update (Henning)

Statewide Training and Education Advisory Committee (STEAC) / State Board of Fire Service (SBFS) (Dec 2019)

- Next STEAC Meeting- April 10, 2020. STEAC Website.
- Next SBFS Meeting- February 20, 2020 (tentative). SBFS Website.
- **SFT Fee Adjustment** (Nov 2019)
 - SFT is special funded and is funded 100% by user fees. The last fee adjustment was in 2008. SFT contracted with Sacramento State to provide an independent review of the current fees, and to set up Activity Based Costing for the new fee structure. STEAC formed an Ad-Hoc working group to review the fee adjustment.
 - STEAC and SBFS has approved the proposed fee adjustment. The fee increase is now beginning the Office of Administrative law rulemaking process. The anticipated implementation of the fee adjustment is July 2020.
 - Please see the SFT Fee Report.
 - The Fire Fighter 1 and 2 (2019) fees have been adopted into regulations.

Fire Fighter 1 (2019) and Fire Fighter 2 (2019) Certification (Jan 2020)

- The Fire Fighter 1 (2019) and Fire Fighter 2 (2019) Certifications and Curriculum are available. The Certification Training Standards along with four new Course Plans have been developed based on current National Fire Protection Association (NFPA) Professional Qualifications, State Regulations and are approved by the Statewide Training and Education Advisory Committee (STEAC) and the State Board of Fire Services (SBFS).
- Agencies and stakeholders are encouraged to review the Implementation Plan and the new Fire Fighter 1 (2019) and Fire Fighter 2 (2019) web pages for more information.
- The Fire Fighter 2 (2019) Certification is now nationally accredited by IFSAC and is in the final stages of Pro Board accreditation. As a result, SFT has a Certification Upgrade Process for those who already have a SFT Fire Fighter 2 Certification and wish to upgrade. Additionally, SFT now has a Reciprocity Process for those with an IFSAC and/or Pro Board Fire Fighter 2 Certification from another State. Visit the Fire Fighter 2 (2019) web page for application information and more.
- Fire Fighter 1 (2019) and Fire Fighter 2 (2019) certification testing available March 1 through ACADIS (SFT Testing Portal). Proctor Instructors and exam scripts will be available week of February 24.

Fire Fighter 1 (2013) and Fire Fighter 2 (2013) Certification (Jan 2020)

- SFT aligned the Fire Fighter 1 (2013) Certification requirements with the Fire Fighter 1 (2019) Certification. This means that the Fire Fighter 1 Certification Task Book (2013) will no longer be required for Fire Fighter 1 (2013) Certification; however, a completed Fire Fighter 1 Certification Task Book (2013) will be required to be on file with SFT for applicants to obtain Fire Fighter 2 (2013) Certification. The Fire Fighter (2019) Implementation Plan has additional information regarding these changes. Applicants who

have completed the Fire Fighter 1 (2013) academic training and certification exam can apply for Fire Fighter 1 (2013) Certification using the updated Fire Fighter 1 (2013) Application.

- Effective January 1, 2022, Fire Fighter 1 (2013) and Fire Fighter 2 (2013) Certifications will retire. Applicants who do not apply before this date, will be required to meet the Fire Fighter (2019) certification requirements. The Fire Fighter 2 (2019) Certification requires applicants to complete a certification exam, therefore, beginning January 1, 2022, all Fire Fighter 2 Certification applicants will be required to complete a Fire Fighter 2 Certification Exam.

- **Open Task Books (Jan 2020)**

- SFT has transitioned to "open" Professional Certification Task Books. The new open Task Book process will allow a Fire Chief, or Authorized Designee, to verify Task Book prerequisite requirements and initiate a Task Book similar to CICCIS practices. The new Task Books have been published and are available to download from the CFSTES web page. It will be the responsibility of the Fire Chief to ensure that only the Fire Chief, or Authorized Designee on file with SFT, initiates a Task Book and that all prerequisites are met. Task Books are valid for five years from date of issuance and candidates shall verify if Task Book Update(s) are required, prior to submitting to SFT for certification. The fee for certification will now be collected along with the Task Book at the time of certification. Review the Open Certification Task Book Informational Bulletin and the Interim Procedure for more details.

- **Digital Certification Certificates (Jan 2020)**

- SFT has now expanded the ability to print Professional Certification certificates through your SFT User Portal, similar to CFSTES/FSTEP diplomas. This will allow all Professional Certifications that are available in the SFT User Portal, the ability to be digitally printed with the exception of the Fire Chief Certification.

- **CFSTES Course Prerequisites (Mid-Career) (Jan 2020)**

- Most SFT mid-career CFSTES courses have prerequisites for enrollment. Typically, these prerequisites are the completion of the course work for the prior certification track. These prerequisites are designed to help ensure that the students have the required minimum knowledge to be successful in the course. To allow greater access to the SFT courses, SFT will allow career experience to meet course prerequisites. SFT will be updating various Course Plans to show the new requirements over the next few months. The new prerequisites can be seen in the STEAC Staff Report. Instructors can start admitting students utilizing the new requirements beginning January 1, 2020.

Skills Coach Instructor

- The new Skills Coach Instructor type will be used to assist the Registered Primary Instructor or Fire Fighter Instructor with the psychomotor skills practice within a CFSTES or FSTEP course. This is a separate classification from the Registered Psychomotor Skills Evaluator. A Skills Coach must be directly supervised by the Registered Primary Instructor or Fire Fighter Instructor. Furthermore, a Skills Coach can only assist with skills practice (sets and reps). The Registered Primary Instructor or Fire Fighter Instructor is responsible for demonstrating the skills and verifying the student's skill set (signing off task books). At this point in time, the Skills Coach can only be used in the Fire Fighter 1 and Fire Fighter 2 course delivery. Review the Skills Coach Interim Procedure for information regarding the requirements and details.

Course Equivalency using IFSAC and Pro Board Certification (Jan 2020)

- SFT became nationally accredited with the Pro Board and IFSAC in 2016 for the Fire Fighter 1 program. When SFT became accredited, a reciprocity program was established for out-of-state and DoD certifications; however, the reciprocity program was limited to the Fire Fighter 1 Certification. Effective January 1, 2020, SFT will now accept Pro Board and/or IFSAC Certifications as course equivalencies; however, some certification tracks will still require that the candidate complete additional SFT courses to ensure that the student has specific knowledge for working in California. The Pro Board and/or IFSAC certification cannot be used to meet course prerequisites until after the applicant has completed the course equivalency process with SFT. Review the Interim Procedure and Application for additional information.

Curriculum and Certification Update (Nov 2019)

- The following courses are new FSTEP courses that are now available. Course material can be found on SFT's FSTEP webpage:
 - Aircraft Rescue and Firefighting (ARFF) Awareness (2018)
 - Open Water Rescue Boat Operator — Small Vessel (2018)
 - Open Water Rescue Boat Operator — Large Vessel (2018)
 - River and Flood Rescue Technician (2018)
 - CA-219: Wildland Firefighting - Firing Operations (2018)
 - Ethical Leadership for Instructors (2018)
- FEMA has released new editions of the ICS 300 and ICS 400 courses. The 2013 versions of the curriculum will retire on June 30, 2020. Additionally, there is a required instructor update requirement to teach the new courses. Please see the Implementation Plan for more information.
- Through input of the Steering Committee, SFT changed several course prerequisites for Fire Fighter 2, Fire Control 4, and Vehicle Extrication to allow the courses to be delivered within a Fire Fighter 1 academy

Stay Engaged

- For new information see the Latest News section on the SFT Website

- Subscribe to SFT E-News.

STEAC Update (Heggstrom/Baldwin)

- No report

Old Business/Projects:

Behavioral Health Working Group (Huff)

- Update OSD Smartsheet (line 55)
- Input from the Ops Group was received on February 15 for document updates.
- Huff requested the feedback to go to the working group for finalization and re-focus of the White Paper.
- The comments are shared with the Task Force on Smart Sheets line 55.
- Feb 28 – Huff will email updated white paper emailed to the Task Force review and input
- There was discussion on the process for the development of a working group.

Wildland Mayday Presentation and White Paper (Gerboth)

- February 18 at 1000 hrs.
- Presenter – Damian Guilliani from Encinitas Fire Department.
- This program will be presented at Foresters and Fire Wardens.
- Structured communication process for a wildland mayday.
- This will make its way to Safety Specialists and EIT

Common Operation Platforms / Interoperability (aka CAD to CAD)

(Spelman)

- EIT has been working rough draft in Smartsheet (line 55).
- Completion date by March 6 prior to Santa Cruz meeting.

Resource Typing Rehab Unit (O'Brien/Heggstrom)

EMS assigned the project. Discussion (SS Line 38) Scheduled for March Ops Team conference call April BoD

- EMS still working on the project. Working on meeting the timeline for the March Ops Team meeting.

SART Checklists (Tomaselli/Zipperman)

- Smartsheet (line 58)
- Draft Checklist and ICS forms handed to the group for input.

Standard Wildland Preplan (Heggstrom/Capobianco)

- Smartsheet (Line 41)
- Capobianco will send an email to the Task Force to identify the working group.

FIRESCOPE Website/ SMARTSHEET (Johnson)

- All changes can be put directly on Smartsheet. Sent email to Cathy Johnson with the location in Smartsheet.

FIRESCOPE Polo Shirt Sales (Johnstone)

- Remove from the agenda.
- Johnstone will give updates as necessary.

NIMS Coordination Group (Johnstone)

- There are 6 sub-groups.
- Smartsheet (line 16).
- Johnstone looking for names to be represented on the group.

Evacuation/Repopulation and LELO WG (Johnstone)

- No update.
- Next update expected at the March meeting.

ICS 215C Contingency Form (Barnett/Spelman)

- Update (SS Line 56)
- Reviewed the draft document to initiate the pilot program of the 215C.
- This will be put on the quarterly briefing.
- The document will be pushed out to the Federal and State IMT meetings for the Type 1 teams.
- It will also be pushed out to the local levels for the Type 3 teams.

TECH Connect White Paper and Technology Summit (Spelman)

- January 22, 23rd in Redlands, CA. (Smartsheet Line 87)
- No update

UAS White Paper, Task Book, Operations Guide (Huff)

- There has been a significant slow-down due to limitations on drone use by federal agencies.
- A formal working group will be created outside the Aviation Specialist Group
- Intent to exceed the current NWCG standards.

Use of Non-Public Radios on Incidents (Baldwin/Spelman)

- The document is completed and ready for the Task Force to review.

Work to Be Implemented:

2021 FOG 420-1 Revision (All)

- Johnson to coordinate project.
- Smartsheet (Line 44)
- *Note Remove UTC as an agency

Channel Load Survey (Baldwin/Spelman)

- No report

Messaging/Marketing (Horton/Kelly)

- Smartsheet (Line 10)

- Addition to FFI Curriculum Discussion

MACS Video Review (Horton)

- Still targeting March 10

Review of Specialist Group PowerPoint (Kuempel)

Group	Active Status	Relevance Low-High	Merge or Change Scope	Working Group	WG	
Aviation	Yes	High	Rotary vs Fixed Wing			
Comms	Yes	High	No			
EIT	Very	High	Possible EIT/PS/GIS EIT in all SGs?	Members in multiple groups		
EMS	Yes	High	No			
Haz Mat	Yes	Low High Risk	No	UAS EIT Rehab		
High Rise	Not Very	Low High Risk	Expand	Structural FF WUI Contingency		Suppression Tactics and Strategies
GIS	Yes	High	Possible EIT/PS/GIS	All Hazard		No duplication of efforts
Predictive	Very	High	Possible EIT/PS/GIS			
Tech Search	Very	High	No	REMS, USAR, Swift, Mud/Debris		
Safety	Moderate	High	No	Fire ground Decon, IWI, Mayday		Name Human Factors
New Specialist Groups/Working Groups						
Training	Specialist Group		Curriculum, CICCS, STEAC	Ex:AH 330		

Group	Active Status	Relevance Low-High	Merge or Change Scope	Working Group	WG	
Behavioral Health	Specialist Group					
UAS	Working Group					
Wildland Preplans	Working Group					
REMS	Working Group					

- **Liaisons to discuss with respective Specialists Groups**
- **Discussion to follow on the use of sub-committees or sub-groups**
- **Recommendations to be presented to Ops in June.**

New Business/Projects:

Predictive Services White Paper (Tomaselli)

- Leader's intent document needed to go to Predictive Services Specialist Group. Short term goals and best practices (Tomaselli, Kuempel)
- Remove agency specific logos on the PowerPoint to FIRESCOPE.

TIER Incorporation into FIRESCOPE Documents

- WUI Structure Defense updates.
- Working Group to be developed.
- Interested in incorporating the TIER philosophy.
- Johnston to chair the group.

MACS 410-2 (All)

- Smartsheet (line 85)
- Update resource number designations
- Track Changes in the appendices for CAL FIRE
- All Agencies to review their own agencies numbering

REMS Task Book, CICCIS Qualifications REML, REMH (All)

- Smartsheet (line 52)
- The working group has been established
- March 25-26 meeting

ICS 256 (Gerboth)

- To remove from the agenda

Cal OES Type 6 Staffing (All)

- CFAA defines the staffing requirements.
- Engine Boss clarified
- CFAA acknowledges the Type 6 as an engine

NFPA Incident within an Incident (All)

- Update from the NIMS and NFPA compliance.
- This will be on the Plan of Work for 2020.
- SART Checklists will be in compliance with ICs and NFPA.
- Tomaselli and Kuempel to work on identifying specific information
- 5.3.1 The incident commander shall have overall authority for management of the incident.

A.5.3.1 The practice of “an incident within an incident” (which sometimes occurs in wildland incidents) is not consistent with the National Incident Management System in regards to the incident commander managing the entire incident. This does not prohibit the incident commander from delegating responsibilities when appropriate and in accordance with NIMS. The most important tasks in any emergency situation are to rescue and treat the member in a life-threatening situation that triggered the emergency. 5.3.1.1 The incident commander shall have the responsibilities and duties of all unassigned ICS positions.

Specialist Groups POW, Charters and Rosters (All)

- Smartsheet (line 77)

Meeting Schedule 2020 and Hosting (Kuempel)

- The group put the meeting schedule together through the end of the year.

July 21-21	Lake Arrowhead
Aug 18-19	Dana Point
September 22-23	San Diego
October 20-21	Sacramento
November 17-18	Monterey
December 8-9	Ventura

Meeting adjourned at 1600

January 29th, 2020
Meeting called to order 08:00

Specialist and Working Group Reports:

Aviation: (Huff/Peshkin)

- Nothing to report
- No meeting last month

Communications: (Baldwin/Spelman)

- Nothing to report
-

Safety: (Zipperman/Huff)

- The group met in February
- Discussion on IWI

EMS: (O'Brien/Heggstrom)

- Nothing to report
- No meeting last month

GIS: (Horton/Zipperman)

- Nothing to report
- No meeting last month

Predictive Services: (Tomaselli/O'Brien)

- Last month - Work on the update the 410-3
- Next meeting is May 6-7 in Sacramento

Haz Mat: (Peshkin/Horton)

- Next March 3-4 in LA County
- Working on the updated roster

Technical Search & Rescue: (Gerboth/Capobianco)

- The group met on Feb 12 meeting
- Worked on updating the OSD – goal is April
- Next meeting March 26 conference call
- Feb 27-28 Swiftwater meeting
 - White Paper development by March. To go to the BOD in April
- Feb 24-25 CICC Task Force meeting.
- USAR quals into CICC

High Rise: (Capobianco/Gerboth)

- No meeting last month
- Next meeting in San Francisco March 18th and 19th

EIT: (Spelman/Hubbell)

- Tech Summit went well
- Next meeting in March or April

Roundtable:

Meeting Adjourned at 1200 hrs.

UPCOMING MEETINGS:

Review of Upcoming Task Force Meetings:

March 10-11, 2020	Santa Cruz (Kuempel)
April 14-15, 2020	Redding (Johnson)
May 12-13, 2020	South Ops (Spelman)
June 9-10, 2020	San Francisco

Future Ops Team and Board of Directors Meetings:

Ops Team Conference Call	March 11, 1030	
BOD Meeting	April 8-9	Orange County, CA
Ops Team	June 11-12,	San Francisco, CA